



**ENGITEK (PTY) LTD**  
EXCELLENCE AND INNOVATION BUILT INTO EVERY DESIGN

Address: 58 Pointer Crescent  
Garsfontein,  
Pretoria, 0042  
Cell: +27 (0) 82 591 1428  
Website: [www.engitek.co.za](http://www.engitek.co.za)  
Reg. No: 2016/195958/07  
VAT. No: 4960295709

## POPI ACT DISCLOSURE

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Engitek (Pty) Ltd  
58 Pointer Crescent  
Garsfontein  
0042

2023/07/24

Dear valued customer,

RE: POPI Act (Protection of Personal Information Act) disclosure

At Engitek (Pty) Ltd, we are committed to safeguarding the privacy and security of your personal information. This disclosure is intended to inform you of how we collect, process, use, and protect personal information in the course of providing our product development, automation, robotics, and agricultural products and services.

1. Purpose:

- a. This disclosure is aimed at informing you about how Engitek (Pty) Ltd collects, processes, stores, and protects personal information obtained during the course of our business interactions with you.

2. Personal Information Collected:

- a. We may collect and process the following categories of personal information:
  - i. Contact information, such as name, address, email address, and phone numbers, to facilitate communication and deliver products and services.
  - ii. Identification information, such as identity numbers, passport numbers, or other relevant identification documents, for verification purposes.
  - iii. Financial information, such as bank account details or credit card information for payment processing.
  - iv. Technical data and preferences, such as IP addresses, device information, and user behavior on our website or applications.

**Director:**  
J Muller  
JAP van den Heever



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- v. Agricultural data, where applicable, such as crop or livestock-related information to provide tailored solutions for agricultural products

3. Use of Personal Information:

- a. Engitek (Pty) Ltd will only use the collected personal information for the following purposes:
  - i. Providing you with our product development, automation, robotics, and agricultural products and services as per your requests and requirements.
  - ii. Processing payments, invoicing, and managing financial transactions.
  - iii. Communicating important updates, marketing information, and promotional materials related to our products and services.
  - iv. Improving our products and services by analyzing data and customer feedback.
  - v. Complying with legal and regulatory obligations related to our business operations.

4. Data Security:

- a. We take data security seriously and employ appropriate technical and organizational measures to protect personal information from unauthorized access, loss, alteration, or disclosure. These measures include encryption, firewalls, secure storage, access controls, and regular security audits.

5. Data Retention:

- a. Personal information will be retained for as long as it is necessary to fulfill the purposes outlined in this disclosure or as required by applicable laws and regulations.

6. Sharing Personal Information:

- a. Engitek (Pty) Ltd may share personal information with trusted third-party service providers to assist in delivering our products and services. These providers are bound by strict confidentiality agreements and are required to comply with applicable data protection laws..

7. Your Rights:

- a. As a data subject, you have the right to:
  - i. Access the personal information we hold about you.
  - ii. Correct any inaccuracies in your personal information.

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- iii. Object to the processing of your personal information, where applicable.
- iv. Request the deletion of your personal information, subject to legal and contractual obligations.

8. Contact Information:

- a. If you have any questions or concerns regarding the processing of your personal information or would like to exercise your rights, please contact us at [info@engitek.co.za](mailto:info@engitek.co.za).

Thank you for placing your trust in Engitek (Pty) Ltd. We are committed to protecting your privacy and ensuring the security of your personal information.

Sincerely,

Prinsloo Van Den Heever  
*Director*  
*Engitek (Pty) Ltd*  
*076 1135998*  
*[info@engitek.co.za](mailto:info@engitek.co.za)*

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